

Diagnostic Assessment Checklist

1. ORGANIZATIONAL INFORMATION

What to arrange:



- To minimize the time needed to complete the diagnostic assessment, you can take it with the entire class at once or in groups. We recommend that you provide **at least 5 tablets**.
- A quiet environment where children can concentrate fully.
We highly recommend using (or purchasing) headphones.
- A sufficiently fast Internet connection.

2. TECHNICAL PREPARATION

PERFORMED BY THE SCHOOL IT ADMINISTRATOR

What to check:

- Make sure all tablets are fully charged.
- Make sure all tablets have the latest updates.
- Clean the tablet screen for touch to work properly.
- Check that the volume is set to about 80% on the tablets.
- Set tablets to Do Not Disturb mode so that children do not receive notifications during the diagnostic assessment.
- If you have headphones, make sure they are compatible with the tablets.

3. THE DIAGNOSTIC ASSESSMENT

PERFORMED BY THE TEACHER WITH THEIR CLASS

Preparation:

- Log in to Levebee and create a class.
- Click *Add multiple students* button (use student nicknames or codes).
- If you have bilingual students in your class, set their native language in Settings.
- Print and cut out the login QR codes for each student.
- Check the Internet connection in the classroom where the diagnostics will take place (we recommend testing sound in Exercises 102 and 126).

Performing the diagnostic assessment:

- On each tablet, open the page: www.levebee.com/pin
- Use the *Scan QR Code* button to log in the student and hand them the tablet.
- If you have headphones, connect them to the tablet and have the student put them on.
- Tell students not to click on anything until all the tablets have been distributed. Then ask them to start the "game" by clicking on the picture of Superbee.
- Upon completion, Levebee will notify the student with a fanfare sound.

Evaluation:

- Results are displayed immediately upon completion, including pedagogical recommendations for each student.
- Feel free to share the results with parents via *Share to email* button.
- Levebee also assigns individual exercises to each student based on the results.
- You can view a summary of the results for the entire class by clicking the *Results* button on the *Home* screen.